**INTRA-AFRICA Academic Mobility Scheme**

**TRANSCRIPT OF RECORDS[[1]](#endnote-2)**

**Start and end dates of the study period: from [day/month/year] ……………. to [day/month/year] …………….**

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| **Student** | **Last name(s)** | **First name(s)** | **Date of birth** | **Nationality** | **Sex [M/F]** | **Study cycle** | **Field of education** |
|  |  |  |  |  |  |  |
| **Home Institution** | **Name** | **Faculty/Department** | **Address** | | **Country** | **Contact person name**/**email/phone** | |
|  |  |  | |  |  | |
| **Host Institution** | **Name** | **Faculty/Department** | **Address** | | **Country** | **Contact person name/email/phone** | |
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| ***Transcript of Recordsat the Host Institution*** | | | | | |
| **Table C[[2]](#endnote-3)**  **After the mobility** | **Component code  (if any)** | **Component title at the Host Institution**  **(as indicated in the course catalogue)** | **Was the component successfully completed by the student? [Yes/No]** | **Number of credits  (or equivalent)** | **Grades received at the Host Institution** |
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| **Approval** | **Name** | **Position** | **Date** | **Signature** | **Official stamp** |
| **Responsible person at the Home Institution** |  |  |  |  |  |

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| ***Transcript of Records and Recognition at the Home Institution*** | | | | |  |  |  |  |  | **Responsible person at the Host Institution** |  |  |  |  |  |
| **Table D**  **After the mobility** | **Component code  (if any)** | **Title of recognised component at the Home Institution**  **(as indicated in the course catalogue)** | **Number of credits (or equivalent) recognised** | **Grades registered at the Home Institution  (if applicable)** |
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|  |  | **Total: …** |  |

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| **Recognition** | **Name** | **Position** | **Date** | **Signature** | **Official stamp** |
| **Responsible person at the Home Institution** |  |  |  |  |  |

1. This document is not valid without the signature of the responsible person (e.g. registrar/dean/administrationofficer) and the official stamp of the Host and Home Institution. [↑](#endnote-ref-2)
2. Additional rows and columns can be added as needed in all tables. [↑](#endnote-ref-3)